

Lennox Head Community Pre-school

Meeting 20th September 2023

Meeting open: 6.40pm

Present: Tara Leonard, Edwina Flower, Richard Goswell, Nick Bordin, Michaela Saye, Keira Wafer, Leah Miles, Alysha Horne

Apologies: Sophie Leonard, Kate Parry, Kate Mitchell, Lyndal Ellis, Caroline Domensino, Sophie Lee, Michelle McLisky

Minutes of the previous Meeting

See attached

Accepted: Michaela Saye Seconded: Edwina Flower

Business arising from previous minutes

- None

Moved: N/A Seconded: N/A

Correspondence In/Out:

See attached

Accepted: Nick Bordin. Seconded: Keira Wafer

Treasurer's Report: (see attached)

- From reviewing the financial reports and to the best of our knowledge the organisation is trading solvent.
- Decision about Term 4 Fees: All committee members agree for no fees in Term 4

Accepted: Richard Goswell Seconded: Alysha Horne

Related Party Transfers:

- None to disclose
- All related party transfers were at full commercial terms.

Accepted: N/A Seconded: N/A

Service report:

See attached

Accepted: Nick Bordin Seconded: Leah Miles

General Business:

- Policy approval and location for Christmas dinner for next meeting – when Sophie is back.
- Fee Responsible Person: This has been approved by the committee.
- Maternity Leave Absence Approval: This has been approved by the committee.
- Architect decision: Committee has agreed to go with the quote, no need to seek another quote as the one given was adequate.
- Solar replacement decision: Geoff from Ballina option 2, 12 Kilowatt system
- New Preschool Options: We need to work out numbers of new preschool before decisions can be made.
- Date of End of Year Dinner (Theme): Op shop theme \$10 for gifts. 1st of December for Christmas Party.
- End of year shirt idea: Four separate shirts so one shirt per group for example Thursday, Friday Dolphins, Thursday, Friday Whales. Faces of the students on the shirt. (Black shirt with white writing).
- Another idea is a material bag and or a tea towel.


Accepted: Michaela Saye Seconded: Edwina Flower

Meeting closed: 7.50pm

Next Meeting:

18 October; 12 November

President Signature: _____

Secretary signature - Leah Miler - 

Treasurer signature - Richard Goswell - 