

Lennox Head Community Pre-school

Meeting 19th July 2023

Meeting open: 6.40pm

Present: Kate Parry, Nick Bordin, Michelle McLisky, Alysha Horne, Michaela Saye, Tara Leonard, Sophie Leonard, Richard Goswell (zoom), Leah Miles, Keira Wafer

Apologies: Sophie Lee, Caroline Domensino, Edwina Flower, Lyndal Ellis, Kate Mitchell,

Minutes of the previous Meeting

- see attached

Accepted: Kate Parry

Seconded: Michaela Saye

Business arising from previous minutes

- n/a

Moved:

Seconded:

Correspondence In/Out:

Accepted: Leah Miles

Seconded: Nick Bordin

Treasurer's Report: (see attached)

- From reviewing the financial reports and to the best of our knowledge the organisation is trading solvent.

Accepted: Richard Goswell

Seconded: Michelle McLisky

Related Party Transfers:

- None to disclose
- All related party transfers were at full commercial terms.

Accepted: Alysha Horne

Seconded: Keira Wafer

Service report: (see attached)

Accepted: Keira Wafer

Seconded: Richard Goswell

General Business:

- Sun safety Policy: Staff are re-applying sunscreen 20 minutes before kids go outside for play (all skin that is showing). This has been added to the sun safety policy.
- QIP Reviews 1- 4

Accepted: Kate Parry

Seconded: Alysha

Meeting closed: 7.55pm

Next Meeting:

16 August; 20 September; 18 October; 12 November

President Signature: _____

