

Lennox Head Community Pre-school

Meeting 21/3/2019

Meeting to start: 7.06pm

Present: Ros Orlanno; Leah Miles; Liesel Jeffers; Rachna Stinson; Georgina Davis; Karen Atterby; Sarah Scott; Caroline Ibell; Rikki Sussmann; Jannette Leonard; Tara Leonard

Apologies: Megan Spyker; Natasha Johnson

Committee Membership

Resignation Natasha Johnson

Accepted: Caroline Ibell

Seconded: Rikki Sussmann

New member: Rachna Stinson

Nominated: Karen Atterby

Seconded: Leah Jeffers

Minutes of the previous Meeting (Attached)

Accepted: Georgina Davis

Seconded: Karen Atterby

Business arising: Nil

Accepted: Karen Atterby

Seconded: Georgina Davis

Correspondence In/Out (Attached)

Accepted: Sarah Scott

Seconded: Liesel Jeffers

Treasurer's Report (Attached)

Accepted: Rachna Stinson

Seconded: Liesel Jeffers

Service Report (Attached)

Accepted: Karen Atterby

Seconded: Caroline Ibell

General Business:

- New and revised policies - Sleep and Rest Policy; Healthy Policy - change suggested any child who is sent home for health reasons is excluded from the centre for 24 hours
- Newsletter proof reading allocation: Caroline, Liesel and Ros
- Management representative to organise a group play date i.e MTD, THW etc
- National Quality Framework folders

Accepted: Sarah Scott

Seconded: Rikki Sussmann

Meeting Closed: 8:35 pm

Next Meeting: 11/04/2019

Presidents Name Ros Orlanno, and signature 